Infrared and Raman Discussion Group (IRDG)

The IRDG Annual General Meeting will take place on Wednesday 20th December 2023 at UCL following the final presentation at approx. 15:50.

Minutes and financial statement from the previous meeting are attached. The officers and committee members are elected/re-elected annually. Please send nominations with proposer and seconder to the Secretary <u>stephanie.brookes@astrazeneca.com</u> by 14th of December. Please ensure that anyone nominated has agreed to stand and is eligible.

Agenda

- 1. Apologies
- 2. Chairman's Report
- 3. Minutes of last meeting
- 4. Matters arising
- 5. Financial Statement
- 6. Location of future IRDG Christmas meetings
- 7. Election of Officers
- 8. AOB Previously notified to the Secretary